

INVITATION TO BID

The City of Reading will receive sealed proposals for Payroll Services at the office of the City Purchasing Coordinator, Rm. 2-45, City Hall, 815 Washington Street, Reading, PA 19601 until 2:00 P.M., prevailing time on Thursday, March 22, 2012.

Specifications and Proposal Forms for the above work can be obtained at the Office of the Purchasing Coordinator, City Hall.

The City of Reading reserves the right to accept or reject any and all proposals, and to accept or reject any part of any proposal that may not be in the public interest.

TAMMI REINHART
Purchasing Coordinator

IF YOU WISH TO RECEIVE A BID PACKET FOR ANY OF THE ABOVE CONTRACTS, PLEASE FILL IN THE BELOW INFORMATION AND FAX TO THE CITY OF READING AT 610/655-6427 AND WE WILL MAIL THE PACKET/S TO YOU.

COMPANY NAME: _____

PERSON REQUESTING: _____

MAILING ADDRESS: _____

PHONE & FAX #'S: _____

EMAIL: _____